

4. Setbacks

	<u>Required</u>	<u>Provided</u>
Front Yard	_____	_____
Side Yard(s)	_____	_____
Rear Yard(s)	_____	_____

5. General Provisions

Do all accessory uses comply with section 302 ? _____

Are driveway or access drive requirements of sections 310 & 311 met ? _____

	<u>Required</u>	<u>Provided</u>
Number of Parking Spaces (sec 312.19)	_____	_____

Does the parking lot comply to design standards of section 312 ? _____

Have landscaping/ screening requirements of section 314 been satisfied ? _____

6. Other considerations

Is this property within a Commercial or Industrial Zone ? Yes _____ No _____

(If yes, please attach documentation to satisfy section 702.3 of the Zoning Ordinance.)

Are there any proposed uses within a Floodplain Zone ? Yes _____ No _____

(If yes, please attach documentation to satisfy section 701.2z of the Zoning Ordinance)

Is the proposed use located within the Airport Safety Zone ? Yes _____ No _____

(If yes, please attach documentation to satisfy section 212.4 of the Zoning Ordinance)

Has this tract of land been through agricultural preservation or historic preservation ?

Yes _____ No _____ If yes, please attach explanation of current status.

Has the proposed use been granted needed approvals for special exceptions, conditional uses and or variances ? Yes _____ No _____ If yes, please indicate how applicable conditions are being met.

7. Site Plan

Please attach an accurate sketch of the subject property depicting the size and shape of the lot, the exact location and dimensions of structures, outdoor storage areas, off-street parking and loading spaces, required setbacks, landscaping strips and/or screens, driveways, and access drives, proposed signs, and any other permanent feature of the proposed project.

8. Fees

Total Value of construction and improvements \$ _____

Fee for permit application _____, Date received _____ / check no. _____

received by _____ Estimated completion date of project _____

9. Signature

OBLIGATIONS

The Zoning Officer does not guarantee, or in any way give any opinions as to the location or use of an applicant's structure. A zoning permit only reflects conformance of the plan, as applied to zoning laws. The applicant alone bears the responsibility of insuring that his/her lot, structures, and uses there on, do not violate other laws, regulations, or the rights of neighbors and other parties. Applicant acknowledges that he/she has not relied on any oral or written statements of any officer of Manor Township, as to matters other than zoning. I hereby certify that the information submitted in accordance with this specific application is correct, and I further agree to pay for those costs outlined above.

CERTIFICATE OF USE AND OCCUPANCY

As part of this zoning permit, the applicant must also obtain a certificate of use and occupancy prior to use and/or occupancy of any structure, building, sign, land, and/or portion thereof. When the work described in this permit is complete, that applicant shall notify the zoning officer by telephone or mail that the site is ready for inspection. Failure to do so shall constitute a violation of the zoning ordinance and shall be subject to all applicable penalties and fines.

(A certification of use and occupancy shall not be issued for structures and buildings located in subdivisions requiring improvement guarantees until the structure or building abuts either a roadway that has been accepted by the Township for dedication or abuts a road upon a street which has been paved with a base wearing course)

Applicant's signature

Date

Worker's Compensation

The Worker's Compensation Reform Act requires all municipalities that issue building and zoning permits to require proof of worker's compensation insurance prior to the issuing of a building permit to contractor or to require and affidavit stating that the contractor does not employ other individuals, and therefore is not required to carry workman's compensation insurance.

Non-contractors, such as property owners performing his/her own work, should check under part A of the form below. Worker's compensation insurance coverage is not required by non-contractor applicants.

Contractors must notify their insurer of each municipality in which they will be applying for a permit as a worker's compensation policy certificate holder. Insurer's must then notify the municipality within 3 days of the expiration or cancellation of that policy. Upon notification the Township is required to issue a stop-work order to the contractor performing that work. Additionally, if the Township receives notice that a permit holder who has filed for an exception from workman's compensation has subsequently hired employees to perform work under the issued permit, the Township must issue a stop-work order.

All stop-work orders will stay into effect until proper worker's compensation is obtained for all work performed under the zoning/building permit and documentation of such coverage is received by the Township.

A. Is the applicant a contractor within the meaning of the Pennsylvania Worker's Compensation Law ?
YES _____ (if yes, complete sections B or C as appropriate and D below)
NO _____ (if no, then please sign and notarize under section D)

B. Insurance Information

Name of Applicant _____ Fed or State EIN # _____
Name of worker's compensation insurer _____
Worker's compensation insurance policy number _____
Policy expiration date _____ *Please attach a copy of the insurance certificate.*

C. Exemptions

Complete section C if the applicant is a contractor claiming exemption from providing workman's compensation insurance.

The undersigned swears or affirms that he/she is not required to provide worker's Compensation insurance under the provisions of the Pennsylvania Worker's Compensation Law for one of following reasons (check applicable);
_____ Contractor with no employees
_____ Religious exemption under Worker's Compensation Law.

D. Signature and Notary

Signature of Applicant _____ subscribed and sworn before me this
Address _____ day of _____ 20__

Manor Township, Lancaster County (Signature of Notary)
My commission expires _____

Manor Township, Lancaster County, PA
Zoning Permit Application (section 702)

App. number _____ App. date _____

1. General Information

Name of Applicant _____
Address _____
Telephone No. _____ Cell No. _____ Fax No. _____
Name of Landowner of Record _____
Subject Property Address _____
Subject Property Zone _____ Account No. _____
Contractor's Name and Address _____

2 Building Information

Proposed work will include (new constructions, addition, alteration, repair, replacement, other)
Specify _____
Proposed Use Type (residence, accessory building, commercial business, other)
Specify _____
Total Bldg Size _____ sq.ft. Habitable area _____ sq.ft. Width _____ Length _____ Ht. _____
Garage: Attached _____ Detached _____ None _____
Basement: Slab _____ Full _____ Partial _____ Crawl _____ Walkout _____
Foundation: Block _____ Poured _____ Piers _____ Timber _____ Piling _____
Const.Type: Masonry _____ Wood Frame _____ Structural _____ Reinforced _____ Other _____
No. of Units _____ No. of Stories _____ No. of Bedrooms _____ No. of Full Baths _____
No. of Partial Baths _____ Fireplace: yes _____ no _____

3. Lot information

Total lot area _____ sq.ft. (1 acre = 43,560 square feet)
Total lot coverage of all impervious surfaces _____ sq.ft. _____ % of lot area