

Manor Township Park and Recreation Meeting

January 26, 2009

7:30 PM

Secretary Karla Vinson called the meeting to order at the Manor Township Municipal Building, 950 West Fairway Drive, Lancaster, PA. She led those in attendance in the pledge to the flag.

Roll call was taken.

Members present: Kyle Ream, Elizabeth Leaman, Courtney Barry and Karla Vinson

Absent: Ed Rand and Brandon Danz.

Staff: Ryan Strohecker and Rita Young

Visitors: Mary Glazier, Pam Shellenberger, John Pecuch and Mary Ann Pecuch.

Minutes

Elizabeth Leaman made a motion to approve the minutes from the Nov. 24, 2008 meeting as drafted. Courtney Barry seconded the motion, which carried unanimously.

Business From the Floor

John Pecuch, 133 Joseph Road, stated that he and his wife are residents of Manor Township and was here tonight to request that the Board make an exception for use of a pavilion at the Manor Township Community Park during the Manor Township Summer Park Program for children. He stated that he applied for a permit for June 16th at the Hovis Pavilion and was told that the Hovis was used at that time for the park summer program for children. He explained that they did it last year actually because there was a mistake in scheduling, but it worked out fine. Mr. Pecuch requested that they move the program again this year to the back pavilion which would be empty so he can have his picnic in the Hovis Pavilion because he has elderly and handicapped people. The Board discussed the options and told Mr. Pecuch that they thought it would be ok to move the children to the back pavilion but would have to check with Staff. Courtney made a motion to approve the exception to move the park program for June 16th. Elizabeth seconded the motion, which carried unanimously. Ms Vinson stated that she would call in at the office tomorrow and also call Mr. Smith to make sure that the change would be possible and that she would call Mr. Pecuch in the morning and let him know for sure. Mr. Pecuch thanked them for their consideration.

Brandon Danz arrived and apologized for being late and as Vice Chairman, took over the meeting at this time. He asked if there was any other business from the floor.

Old Business

Manor Township Comprehensive Recreation and Open Space Plan 2008 Update Mr. Strohecker stated he was here tonight to discuss the Plan noting that he is familiar with the financial part of the plan since he is the financial director for the Township. He noted that Mr. Smith has been dealing with the other details. He stated that at this point the Manor Township Supervisors are prepared to adopt this Plan at the Monday night Supervisors Meeting. He noted there seems to be a rush to get this plan passed, and it is his understanding that it has been advertised and the Supervisors understand that there will probably be some amendments made as they move forward. Mr. Strohecker stated that passing the document should help receive grant money and with the economy the way it is, no one can be sure if the State will start freezing any monies that might be

available. He noted the amount of reimbursement they are expecting is about \$16,000. He added that Mr. Bauder did want this passed as soon as possible.

Mary Glazier, Manor Township Planning Commission, stated she was here tonight to discuss the concerns with the Plan that the Manor Township Planning Commission has. She stated that she and Pam Shellenberger, also a member of the MTPC do not feel that the Plan meets the goals it states. Ms Glazier noted that the MTPC had concerns about the Plan and had a list of comments that was to be shared with this Board for discussion tonight. Ms Glazier stated that at the last PC meeting she had made a motion that the Boards comments and concerns be sent to the Park and Recreation Board. She noted that she had made the recommendation that Staff send the comments to this Board so they could have discussions tonight at this meeting, and asked if the Board has received anything. They stated they did not receive anything except the minutes. Ms Glazier stated that most comments were in the minutes. Pam Shellenberger, MTPC, stated that a lot of the comments to clean up the document were typo errors and clarification statements. She noted that her thoughts are that the document itself does not meet the goals that are set forth in the beginning of the plan. She especially thought that DCNR often has very specific guidelines and she stated that in her opinion this document does not come close to meeting DCNR requirements. She felt the implementation plan is missing from the document and there is nothing to define the fee in lieu of or dedication of park land when developers are submitting plans. She felt the plan had no planning for the future. Ms Glazier stated there will be changes for Manor Township in the near future with a considerable addition of open space in the Creswell/Highville area as the Waste Authority begins to convert the current Star Rock Farms into passive recreation space. She noted after that the Creswell Park will probably no longer exist as it is at this time. She questioned if the consultant knew of this 100 acres when the plan was drafted and noted a serious lack of things for the middle school age population.

Brandon stated that he regrets that the Board did not receive any information from the MTPC and they are not able to discuss this issue much tonight. Ms Glazier stated a lot of this should be in the minutes from the meetings. Ms Glazier asked the Board if they had received any information that the MTPC was going to be here tonight to discuss this. Ms Leaman stated that they did not receive any information. Ms Glazier stated the Mr. Haverstick, Chairman of the PC told them that he had set this up and asked her and Pam to come tonight for this discussion.

The Park Board stated they were in favor of meeting with some of the PC and discussing some of the missing pieces for this plan. Ms Glazier stated that even if it is adopted on Monday night, the Supervisors may not have in this document what they think they do and there will probably be revisions that need to be made. She asked the Board if they had formally recommended approval of this plan to the Supervisors. After some discussion, it was stated that the Board had never formally recommended it.

Mr. Strohecker stated that these concerns are good but he is hopeful that the concerns can be compiled and worked on after this plan is adopted. He noted that he has been in close contact with DCNR and he feels when this document is passed, the Township will receive the money but the thing holding that up is the adoption by the Board of Supervisors.

Courtney expressed concerns with the surveys, but felt that this document can easily be refined.

Ms Glazier read from the Nov. minutes of the Park and Recreation Board where Mr. Smith told the Board they did not have to rush with this because the document was currently before the MTPC for review and comments in their December meeting. He had also stated that the Supervisors were anxious to get this document adopted.

Elizabeth Leaman went over the serious of events where Mr. Laudien left the Township and the consultant that was working on this was laid off and stated that it was unfortunate that with all that

happening, there was no follow up. Ms Glazier noted that Christine Brubaker was at the November Park and Recreation Meeting and had offered to go over the plan with the Board. Courtney asked if this Board could meet with the PC to discuss the open space plan. Ms Glazier stated she would like them to do that.

After some discussion Karla Vinson made a motion to recommend, to the Manor Township Board of Supervisors, the adoption of the Manor Township Comprehensive Recreation and Open Space Plan, 2008 Update. Kyle Ream seconded the motion, which carried unanimously.

The Board discussed setting up a time for discussion on the plan between the two Boards. They collected emails to be able to contact them with information and stated they will try to set up a sub committee through Mr. Ott at the Township office. Karla asked Mr. Strohecker if this document was adopted, would it be good enough to go forward with the State. Mr. Strohecker stated yes, it has already been reviewed by DCNR and does include the points that they are looking for.

Mr. Danz asked if there was any other business. Mr. Strohecker stated that in Bill Audiens absence, he will be planning the Turkey Hill Country Classic. He went over the event and noted he will be making little change. He asked the Board for their help in any area they can give him help. They agreed they would like to help and Mr. Strohecker stated the date will be May 2, 2008.

There being no further business, Courtney Barry made a motion to adjourn the meeting at 8:15 PM. Kyle Ream seconded the motion, which carried unanimously.

The meeting adjourned at 8:15 PM.

Respectfully submitted,

Karla Vinson
Secretary

Recording secretary
Rita J. Young

Park and Recreation Meeting

March 23, 2009

7:30 PM

Chairman Ed Rand called the meeting to order at 7:30 PM in the Manor Township Municipal Building, 950 W Fairway Dr., Lancaster, PA. He led those in attendance in the pledge to the flag. Roll call was taken.

Members present: Ed Rand, Kyle Ream and Brandon Danz.

Members absent: Karla Vinson, Courtney Barry and Elizabeth Leaman.

The meeting was held but there were no decisions or motions made.

Business From the Floor

Mark Mowery, 102 Dickenson Avenue, expressed his concerns that there are no adult activities for recreation held by Manor Township. He felt that they should look into having space available in the school facilities for basketball or something like that. He noted that at this time he has to go out of the area to participate in any open gym activities. Mr. Mowery requested that the Board look into having some sort of open gym available for residents of Manor Township. Mr. Mowery also requested that Manor Township have an area available for residents to walk their dogs. He stated that other Townships and Boroughs have areas available for dog parks and he feels we have plenty of park areas that could include a fenced area for dogs. Mr. Rand stated that in the past we had an open gym program but it no longer exists. He noted that we could pursue it again. He stated that in the past there was also a dog walking area in Manor Township that a resident had on private land, but that is no longer there either. Christine Brubaker stated that the Manor Township Comprehensive Recreation and Open Space Plan does refer to a dog park and dog training portion. Mr. Mowery stated that he would like the Board to consider both his requests.

Old Business

Update on the Manor Township Comprehensive Recreation and Open Space Plan Mr. Strohecker stated that the Supervisors are expecting to adopt the Plan at the April Supervisors Meeting. He stated that they are aware that there may be some changes that need to be made in the future.

THCC Mr. Strohecker stated that he will now be handling the portion of the Turkey Hill Country Classic from the Township end. He stated that he has asked for help from this Board and the others that have helped in past years. He noted that he has had a good response from those willing to help again this year and he is planning a meeting in April.

New Business

Christine Brubaker, 22 Leaf Park, stated that she is now on the Board for the Low Grade and she has concerns and wants to pursue the township map of the park plan for fishing and waterway river access. She went over her concerns and stated that she would be willing to review the park plan with suggestions of where waterway access would be desirable. She noted that she has written the Township several times and stated that Mr. Smith did agree that she could start the process of recommendation, which she has and is now ready and willing to review all her ideas. She asked the Park Board for their consideration to review all this. Ms Brubaker went over the access sites on the map from Columbia down to Washington Boro. She also went over access on the Conestoga River and the Little Conestoga River, which she noted is a premier waterway. Ms Brubaker discussed parking locations for boaters and commented on the information published by the Lancaster Inter-

Municipal Committee as a newsletter called Connections. Mr. Strohecker stated that Mr. Smith is the contact person to the LIMC for that but noted that Manor Township does include their newsletter in our newsletters when they are mail out. Mr. Strohecker stated he will follow up with some of these concerns with Mr. Smith.

Mr. Strohecker informed the Board that due to some staff changes in the Manor Township office, he will now be attending the Park and Recreation meetings and is hoping for a good relationship with the Board.

There being no further business, the meeting adjourned at 8:25 PM.

Respectfully submitted,

Recording secretary
Rita J. Young

Park and Recreation Meeting

September 28, 2009

7:30 PM

Karla Vinson called the meeting to order in the Manor Township Municipal Building at 950 West Fairway Drive, Lancaster, PA. She led those in attendance in the pledge to the flag. Roll call was taken.

Members present: Karla Vinson, Elizabeth Leaman, Courtney Barry and Kyle Ream.

Members absent: Edward Rand and Brandon Danz.

Visitors: John May, Jill Clark, Ben Clark, Pam Shellenberger and Mary Glazier.

Minutes

Elizabeth Lehman made a motion to approve the minutes, seconded by Courtney Barry. The motion carried unanimously.

Business From the Floor

Ben Clark, 1055 Hearthstone Road, a member with Boy Scout Troop 268 requested permission to complete an Eagle Scout Project at the John Herr Park located in Manor Township. He stated that he would like to install marker posts along the cross country course on the grounds of the John Herr Park and the Manor Middle School for the Penn Manor Cross Country Team to use. He stated the Penn Manor School District has approved his proposal and he is seeking approval from this Board. Karla Vinson noted that she will forward the request on to the Township Manager, Barry Smith. She thanked him for his proposal and stated that someone would get back to him.

Old Business

Ms Vinson stated that they will be reviewing the Manor Township Comprehensive Recreation Open Space Plan again and get input from the Manor Township Planning Commission. Ryan Strohecker gave a brief overview of the Open Space Plan noting that the Plan has recently been adopted by the Manor Township Supervisors, of which Chairman of the Board, John May is present tonight. He stated that since it has been adopted, there have been several suggestions for amendments from the public and the Planning Commission.

Pam Shellenberger noted that as a Board, they have made a list of suggestions that summarizes the key points that they feel are very important to them. She stated one concern is that they feel the basic goals that are set forth in the beginning of the plan are not addressed throughout the plan. She noted that there is reference to cultural and historical properties but then does not give a clue as to where those properties are located. She noted that the census data is outdated and does not reflect where anything is going with age groups and questioned how you can address the needs of the people if you don't know the age trend you will be dealing with. She did not feel there was much listed for biking, hiking and those type of activities. She also listed that Manor Township is working on a major rail trail right now and that is not even mentioned in this plan. She stated that the plan encourages green ways

but does not address ways to hook up linking them together and if we are going to ask for fees in lieu of from developers, then shouldn't the plan list how we would be using those fees. Ms Shellenberger felt the parks are used more than the surveys in the plan reflect and she felt they could expand this area.

Courtney stated that the comments from the planning commission are good and she feels they could work on them but there is no more money for research on this plan. Mr. Strohecker stated that this plan went out for bid and was developed through a consulting firm. He noted there were two bids, one was 18,000 and one was 50,000. Since we chose the 18,000 it reflects that there could have possibly been some more research. He noted we should try to compile everything and prioritize the list of things to address. There will be some issues we can tackle ourselves and some we will need to wait for. He did note that there is very little reference to the rail trail project and the reason for that is because this plan started in 2008 and the rail trail project just took off this year.

Elizabeth stated that she feels it would be almost impossible to do a plan without having at least one or two items out of date shortly after being completed.

Courtney asked if Pam or Mary had a list of the top three things most urgent. Mary stated that she felt one thing overlooked in this plan was the increase of open space that will be coming from the Barley tract through LCSWMA which is over 100 acres and the increase from the rail trail will be 207 acres. She noted these areas will have specific needs and felt the plan should have some amendments making reference to both these areas. Pam and Mary agreed that there needs to be an implementation plan and they may be able to work on some of that without hiring a firm. They asked if David Miller & Sons could provide a copy or a file of the plan so they could correct things.

There was discussion on forming a sub-committee or just all compiling their own ideas, then prioritizing their lists and bringing them together. They discussed doing more surveying and agreed that there needs to be guidelines listed for the fees in lieu of when coming into the township from development. Courtney stated that the money we get instead of land for parks is great, but what about that development where the kids cannot walk or get to a park area and now their developer has opted to give money and not put any open space in. There was discussion that there are no areas for teenagers to just play basketball or do anything in their own development and Mary noted what effects that can have on crime. It was noted that the areas for teenagers need to be close and made available for them noting that they should be able to walk to them and not depend on some form of transportation.

Ryan requested that they start with correcting any grammatical errors of the plan and clean it up. Pam stated that she already has a list and will email it to Ryan. Courtney also stated that she felt the historical areas should be listed. Ryan stated there is a map included. Courtney stated yes, there is a map with dots, but there is no reference to where those dots actually are and asked if we could get that information from the consultant. He noted yes, but the Township would not be in favor of spending money at this time. Pam stated they are not asking for the consultants to do more work, they are requesting a copy of the work that has already been done. Mr. Strohecker stated that he will put any information he receives in order for the next meeting at which time the Board can work on it and begin to move forward. Ryan noted this plan has been adopted by the Supervisors and has been approved by DCNR.

Mr. May stated there is a rail trail meeting tomorrow night and encouraged any here to attend that meeting.

Ryan noted that the newsletter has been mailed out. He also stated that the Township now has a new web page. Mary stated that she did see the new web page and stated it has many wonderful improvements. She complimented Ryan for the wonderful job he did on the web site. Ryan stated that the new updates have actually saved the Township money.

There being no further business, Courtney made a motion to adjourn the meeting at 8:30 PM. Kyle seconded the motion, which carried unanimously.

Respectfully submitted,

Karla Vinson
Secretary

Recording secretary
Rita Young

Manor Township Park and Recreation Meeting

November 23, 2009

7:30 PM

Chairman Ed Rand called the meeting to order in the Manor Township Municipal Building, 950 West Fairway Drive, Lancaster, PA. He led those in attendance in the pledge to the flag. Roll call was taken.

Members present: Ed Rand, Karla Vinson, Courtney Barry, Kyle Ream, Elizabeth Lehman and Brandon Danz.

Staff: Ryan Strohecker and Rita Young

Visitors: Christine Brubaker

Minutes

Elizabeth Lehman made a motion to approve the minutes as drafted for the September 28, 2009 meeting. Kyle Ream seconded the motion, which carried unanimously.

Business From the Floor

There was no business from the floor.

Old Business

Ryan stated he has received comments and suggestions back about the Manor Township Comprehensive Recreation and Open Space Plan and has compiled it and sent that information to the Board for review. Mr. Strohecker stated that it is apparent that the Supervisors are not spending any funds at this time unless it is necessary because we have some lean financial years ahead. He noted that in order to make changes to this plan, it would need to be advertised and adopted, which would cost money and it is not a top priority at this time. He suggested they table these corrections to this document for now and include any new information compiled and in a few years when the budget will allow for changes, then they tackle the issues again. Mr. Rand stated this plan had been approved by the Supervisors in early 2009 as well as the State and has been used to acquire funding through a grant. Mr. Strohecker stated yes, it has been used on the Rail to Trail project in receiving a grant for \$750,000. Mr. Rand agreed the Board could keep this information, compile any new information and make the corrections at a later date. Kyle clarified that the Open Space Plan is a functional document as it stands and has been able to be used the way it is. Ed stated yes and it has been working. After some discussion, the Board agreed to table any changes on the document until there would be sufficient funds to make the necessary corrections. Ryan noted that they could set up a subcommittee when the time comes if they want.

New Business

2010 Appointments Mr. Strohecker stated that he has been given the position of being liaison between Staff and this Board along with the same for the Waste and Recycling Board. Ryan stated he has not had any meetings with the Waste and Recycling Board for the entire year of 2009 and he has recommended to the Supervisors that the Board be disbanded. He noted that the Supervisors have supported that idea and since there are only two members left on that Board, it was decided to integrate those members into this Board. Ryan stated there is currently one vacancy on the Park and Recreation Board and he would hope this Board would agree to pick one of those two people to fill that vacancy or both members if any that would not want to be reappointed on this Board in 2010, being that three seats are up for 2010. Mr. Strohecker stated that the Waste and Recycling Board is not a board governed by the Second Class Township Code as is the Park and Recreation Board and noted that it had been a subcommittee that the Supervisors set up to look at waste and recycling. He stated that even though the boards are different, a lot of the things could be integrated into park issues, such as the cardboard recycling program that is located in the Manor Township Community Park. Ryan noted that the Supervisors have not made any changes yet but this is the direction they have discussed. He asked the Board to consider this and let him know what they feel. The Board asked several questions about the responsibilities of the Waste and Recycling Board. Mr. Strohecker explained the function of the Board and noted that one issue they were discussing was creating a one hauler disposal system or there may be issues where this Board may have some input. Mr. Strohecker stated the cardboard recycling program has been a problem area for the Township and this may be a good item for discussion to explore some new ideas and make improvements. He noted it is a costly program, it is a mess in the park and the Township maintenance employees have to go in and clean it up on a regular basis. Mr. Rand asked who would be doing this. Mr. Strohecker stated this would be the decision of the Supervisors. Christine Brubaker asked if they ever considered creating an Environmental Advisory Council that would cover a lot of these issues. She gave the Board information on the Green Infrastructure Plan from the County. She noted that Pequea

is the only Township that tried this, but has now stopped. She urged the Board to look into this and review the possibilities this might open up. She expressed concerns with some new regulations that are taking place and stated that Manor Township does not have any board to deal with them. She asked if the township is aware of the Environmental Advisory Council. Mr. Strohecker stated the Supervisors are aware of the EAC and it is in the preliminary stages. He noted that he does not know where the Supervisors stand on this but they would have to be the governing body that would set that up. Mr. Rand asked if anyone had any objections to the Waste and Recycling issues being combined into the Park and Recreation Board or taking the members into this Board. The Board agreed it would be great as long as they have an interest in Park and Recreation.

Mr. Strohecker asked the Board if they had any objections to having their agendas and the minutes sent to them through email and no longer send a packet through the mail. After some discussion, everyone was in agreement that the email would be fine.

Christine Brubaker expressed concern over a piece of land located along the Conestoga Creek at the Slack Water Bridge. She stated it is currently owned by the Fish & Boat Commission and they own that water access. She stated that she was upset when she learned that the zoning was changed from conservation to high density. Christine stated she has talked to Bruce Ott, the Township Zoning Officer and asked who was responsible for this change. She stated that Mr. Ott told her that it was wrong and he would work to correct this. She stated that the Fish and Boat Commission wants to get rid of that land and she would like the Township to pursue this piece of land for access to the Conestoga River. She asked that this Board pursue the possibility. Mr. Rand stated he thought it did belong to the Township. Ms. Brubaker stated no, the Township never had ownership. She felt this would be a wonderful opportunity for Manor Township. She noted there are 5 access points to the Susquehanna River but none for the Township at the Conestoga River. She requested that the Board establish this as an agenda item making an effort to obtain this land and again stated that the Fish and Boat Commission wants to get rid of it. Mr. Strohecker stated he will talk to Bruce and see about the zoning change. Elizabeth asked what Bruce and Barry said about the zoning change when asked and where the change came from. Christine stated that Bruce apologized noting it was a mistake and stated he will see that the zoning be changed back to what it was, but she added that there has not been a new zoning map printed since her request. Christine stated that the Fish and Boat Commission would give it to the Township but they need to pursue it and ask for it and noted she would volunteer to help get this water access. After some discussion, Mr. Strohecker stated he will ask Mr. Ott and Mr. Smith about it.

There being no further business, Elizabeth Lehman made a motion to adjourn the meeting. Karla Vinson seconded the motion, which carried unanimously. The meeting adjourned at 8:30 PM.

Respectfully submitted,

Karla Vinson
Secretary

Recording secretary
Rita J. Young